



Collaboration Services

Purposeful collaboration made easy.

Engage. Collaborate. Succeed.

In today's fast-paced, budget-constrained environment, collaboration is key to effective government service. As agencies and departments come together to undertake joint projects and far-reaching initiatives, government executives need effective collaboration strategies to achieve their organizational goals.

M Powered Strategies' collaboration services enhance group productivity to ensure the success of your meetings and projects. We integrate expert meeting management, creative process design and execution, and a variety of business- and process-specific techniques that build upon the expertise and support of involved stakeholders to generate actionable, durable solutions.

We have designed and executed hundreds of meetings, workshops and other collaborative engagements that helped executive leaders chart clear paths toward mission fulfillment and gain stakeholder buy-in. Whether you need your team to work together more productively, or you want to get more out of your meetings, our facilitators stand ready to enhance your organization's effectiveness through improved collaboration.

Certifications and Expertise

- Government Meeting Planning
- DiSC Profile Assessment
- Managing Workplace Conflict
- Graphic Collaboration
- Strength Deployment Inventory (SDI)
- Mediation and Mediation Training
- Scrum (CSM)
- Meyers-Briggs Type Indicator Assessment (MBTI)
- Emotional Quotient (EQ-i)

Strategic Results

- **Build collaborative teams** that communicate effectively, solve problems creatively, and deliver on time.
- **Move projects and programs forward** with better information-sharing and decision-making.
- **Deliver high-quality results** from innovative processes that build upon contributions and support of key stakeholders.
- **Implement durable solutions** by increasing meaningful, focused stakeholder participation.

Process Specialties

- Charter Development
- Conflict Management
- Consensus Building
- Lockdowns
- Stakeholder Engagement
- Process Design
- Requirements Development
- Strategic Planning
- Team Building
- Staff and Team Meetings
- Workshops
- Virtual Meetings (LiveMeeting, Adobe Connect, WebEx, GoToMeeting, Microsoft Lync)

Full Life-Cycle Meeting Management

Our clients depend on us to provide collaboration, scribing and logistics management throughout the meeting life cycle, to produce the actionable results needed by your group.

1

Planning and Preparation

- Audience / Stakeholder Identification
- Communications Planning
- Message Development and Delivery
- Participant Outreach
- Communications Tracking
- Stakeholder Interviews and Analysis
- Logistics Planning
- Briefing Document Development

2

Managing the Interaction

- Agenda Creation
- Logistics Management
- Teleconferencing
- Webinars / Virtual Meetings
- Scribing and Note-taking
- Action Item Capture
- Workgroup / Breakout Facilitation
- Graphic Recording

Finalizing the Deliverables

- ✓ Concept of Operations (CONOPs)
- ✓ Charters
- ✓ Organizational Charts
- ✓ Business Requirements
- ✓ Strategic Plans
- ✓ Operational Plans
- ✓ Annual Work Plans
- ✓ Performance Measures
- ✓ Scorecards
- ✓ Executive Dashboards
- ✓ Visual Recordings

3

Preserving the Record

- Interpretation and Clarification
- Process Evaluation
- Summary Writing
- Document Distribution
- Document Management
- Action Item Monitoring
- SharePoint Design and Management

GSA Schedule Contracts

MOBIS

Mission Oriented Business
Integrated Services

GS-10F-0381R

874-1 Consulting Services

874-2 Facilitation Services

874-7 Program and Project
Management

AIMS

Advertising and Integrated
Marketing Services

GS-07F-0490Y

541-4A Market Research
and Analysis Services

541-5 Integrated Marketing Services

GS-07F-0491Y

AIMS Set Aside for Small Businesses

541-3 Web Based Marketing Services

541-4D Conference, Events, and
Trade Show Planning Services

Other Contract Vehicles

CIO-SP3

Chief Information Officer
Solutions and Partners

T4

Transformation Twenty One
Total Technology

The M Powered Strategies Advantage

- **Effective Facilitators** with exceptional insight into group dynamics and Federal Government organizations
- **Commitment to clients' strategic goals**, management priorities, and stakeholder buy-in
- **Full life-cycle collaboration methodologies and support services**, including logistics management, communications planning, information analysis and capture, process design and relationship management
- **"Reach-back" capability** for organizational development, project and IT management, financial management, and process design and improvement expertise

NAICS Codes

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